

**To:** Hovis, Jennifer[Hovis.Jennifer@epa.gov]  
**Cc:** Johnson, Michaelt[Johnson.Michaelt@epa.gov]; Gannon, Nick[Gannon.Nick@epa.gov]  
**From:** Hoff, Melanie  
**Sent:** Tue 8/11/2015 4:55:55 PM  
**Subject:** RE: smart phone  
MD Business Case OSRTI Staff - Nick Gannon.docx

Yes. Nick is on detail to us but needs it for his work here. He is working here in HQ.

Attached is the form.

Note --- we are becoming involved in the Colorado Mine issue so getting the phone as soon as possible would be great.

Thanks much.

Melanie Hoff

Branch Chief

OSWER/OSRTI/Analytical Services Branch

703-603-8808 (desk)

703-307-1843 (cell)

**From:** Hovis, Jennifer  
**Sent:** Tuesday, August 11, 2015 10:03 AM  
**To:** Hoff, Melanie; Johnson, Michaelt  
**Subject:** RE: smart phone

Just so I understand – he's located in Region 6 but on detail to us, and is it his work for OSRTI that is triggering the need for the phone? Just need to confirm who should pay and where it needs to be shipped.

Also, we need to have you fill out the mobile device form b/c the OSWER mobile device management guidance requires the justification. I'm attaching the one you did for Renee as an example.

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**Jennifer Hovis**

Chief, Information Management Branch

Office of Superfund Remediation & Technology Innovation (OSRTI)

703.603.8888 / [hovis.jennifer@epa.gov](mailto:hovis.jennifer@epa.gov)

**From:** Hoff, Melanie

**Sent:** Tuesday, August 11, 2015 9:15 AM

**To:** Johnson, Michael; Hovis, Jennifer

**Subject:** Fwd: smart phone

He needs it until his detail ends. He is supporting the Gold King response.

Sent from my iPhone

Begin forwarded message:

**From:** "Gannon, Nick" <[Gannon.Nick@epa.gov](mailto:Gannon.Nick@epa.gov)>

**Date:** August 11, 2015 at 9:11:24 AM EDT

**To:** "Love, Chip" <[Love.Chip@epa.gov](mailto:Love.Chip@epa.gov)>, SEMS ReferenceDesk  
<[SEMS\\_ReferenceDesk@epa.gov](mailto:SEMS_ReferenceDesk@epa.gov)>

**Cc:** "Hoff, Melanie" <[Hoff.Melanie@epa.gov](mailto:Hoff.Melanie@epa.gov)>

**Subject:** smart phone

Good morning.

I'm a R6 detailee working in ASB and I've been instructed to contact Chip to obtain a smart

phone temporarily. It looks like he's out on leave. Is there anyone else that can help me?  
Thanks. Nick

Nicholas Gannon

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